



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk

Minutes of the Full Council meeting on Wednesday 21st February 2024 at 7pm in the Cloisters.

Present: Cllr L White (Chair), Cllr C Adams, Cllr H Brabazon, Cllr M Groom, Cllr P Kenny, Cllr S Noyes, Cllr S Phillipsborn, Cllr G Stoddart-Stones, Cllr M Sullivan.

Officers: Mr M Rochell (Acting Clerk)

Public Forum: No members of the public were in attendance.

Resolved to move agenda item 21/24.2 to public forum.

22nd February 2024

Minutes

16/24. Apologies for Absence

To receive and accept apologies for absence.

Resolved: To accept apologies from Cllrs Davies, Lake and Humphray.

17/24. Declarations of Interest

To receive and record any declarations of interest.

None received.

18/24. Minutes of the previous meeting of the Council

To receive and accept the minutes of 17th January 2024 Full Council Meeting.

Accepted and signed.

19/24. Chair's Announcements

To receive the Chair's announcements

None received.

20/24. Finance

20/24.1 To receive bank reconciliation and cash balances to 31st January 2024

Received

20/24.2 To approve schedule of payments (£13,984.18) and receipts (£10,936.58) to 31st January 2024

Approved

21/24. Reports from other Authorities

21/24.1 To receive a report from IoW Councillor Joe Robertson

Received: Written report read out by the Chair.

21/24.2 To receive a report from PCSO Stephen Hull.

Received: Report received during public forum.

21/24.3. To receive a report from Gretel Ingham, Rural Housing Enabler at Community Action Isle of Wight, re: Housing Needs Survey Analysis.

Received: Report received following item 24/24 from Gretel Ingham with Councillors encouraged to submit suggestions on focus for final report scheduled for delivery in April.

22/24. Reports from Representatives on Outside Bodies

To receive reports from Council representatives attending outside bodies' meetings.

Received updates from Cllr Sullivan (IoW Sustainability Group), Cllr Noyes (BYCC), Cllr Kenny (Scouts/Bowling Club), Cllr Adams (Speedwatch/Resilience), Cllr White (Village Hall), Cllr Philipsborn (Steyne Park WG).

23/24. Flag Flying for 2024

To agree to fly the flag on the dates:

Commonwealth Day: Mon 11th March 2024

St Georges Day: Tues 23rd April 2024

Armed Forces Day: Sat 18th May 2024

Merchant Navy Day: Tues 3rd September 2024

Resolved: all dates agreed.

24/24. The King's Portrait Scheme

To discuss and agree entry of an application to the King's Portrait Scheme by Bembridge Parish Council.

Resolved: To agree to enter application.

25/24. Annual Parish Meeting

25/24.1. To agree date of Wednesday 24th April for Annual Parish Meeting.

Resolved: To agree date.

25/24.2. Discuss and agree format for Annual Parish Meeting.

Resolved: To begin at 18:30 and provide light refreshments. Theo Vickers to be contacted to request a presentation of underwater photography.

26/24. Community Matters Committee Recommendations

To receive recommendations from Community Matters Committee meeting held on Thursday 8th February.

26/24.1 Community Action Day and Have Your Say Day.

Resolved: To reject recommendation from Community Matters Committee to combine the days and instead to hold Community Action Day on 27th April 2024, and investigate dates for a Saturday in early July for Have Your Say Day.

27/24. Sustainability Working Group Recommendations

To receive recommendations from the Sustainability Working Group meeting held on 8th February.

27/24.1. **Resolved:** To lead by example and remove single-use plastic items from its premises and operations.

27/24.2. **Resolved:** To encourage plastic-free initiatives in the area, promoting the campaign and supporting events.

27/24.3. **Resolved:** To name Cllr M Sullivan as the representative of the council to sit on the Plastic Free Community Steering Group.

AN .

28/24. Finance & Governance Committee Recommendations

28/24.1. Housing Needs analysis.

Resolved: To agree proposed fee of £1640.00 for full analysis report of the Housing Needs Survey.

28/24.2. Donations.

Resolved: To agree to recommendation of payments to;

Bembridge Friendship Circle - £1,000.00 towards cost of community bus.

Bembridge Street Fair - £338.40 towards costs of St. John's Ambulance plus up to £300 towards cost of insurance.

28/24.3. Office mobile phone.

Resolved: To agree to recommendation to enter 24-month contract for an office mobile phone.

29/24. Confidential Matters:

Members are asked to **Resolve** that in view of the confidential nature of the following items, the press and public be excluded under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Resolved

30/24. Staffing Committee Recommendations

To receive recommendations from Staffing Committee meeting held on Tuesday 30th January.

30/24.1 Staffing arrangements for February.

Resolved: To agree to recommendations for Mr M Rochell to take on role of Acting Clerk and RFO for period of Mrs J Shorrocks absence, with increase in hours from 25 to 40hrs per week.

31/24. Finance and Governance Committee Recommendations (Confidential)

To receive recommendations from Finance and Governance Committee meeting held on Tuesday 13th February.

31/24.1. Toilet Cleaning contract.

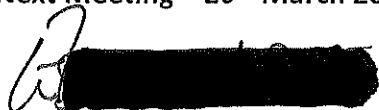
Resolved: To agree to recommendation to take toilet cleaning contract 'in-house' for a trial period of 6 months.

31/24.2. Steyne Park maintenance contract.

Resolved: To agree to recommendation to renew contract with John O'Connor.

Meeting closed: 8:51pm

Date of Next Meeting – 20th March 2024 7:00pm



20th March 2024