



# BEMBRIDGE PARISH COUNCIL

5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN  
Tel: 01983 874160

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## Minutes of Finance and Governance Committee meeting held on Wednesday 13<sup>th</sup> December 2023 at 19:00hrs in the Village Hall

Mark Rochell, Responsible Financial Officer to the Council

14<sup>th</sup> December 2023

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Attendees: Cllr H Brabazon, Cllr M Groom, Cllr P Kenny, Cllr S Noyes, Cllr G Stoddart-Stones, Cllr L White

Officer: Mark Rochell (RFO)

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### Minutes

#### 65/23 Apologies for Absence

To receive apologies for absence.

**Received:** Apologies received and accepted from Cllr Davies.

#### 66/23 Declarations of Interest

To receive declarations of pecuniary or other interests relating to items on agenda.

**None Received**

#### 67/23 Minutes of the Last Meeting

To receive for approval minutes of the Finance & Governance Committee meeting held on 9<sup>th</sup> November 2023.

**Received:** Approved and signed.

#### 68/23 Matters Arising from Previous Meetings

To receive verbal update from RFO on:

- i). Minute number 55/23: Wm Morrisons Supermarket request for use of Steyne Park Car Park.

**Received:** Committee informed that Wm Morrisons have decided to not proceed with the remote service due to their internal analysis concluding a lack of demand for the service.

- ii). Minute number 62/23: Proposal from IoW Council regarding additional planning enforcement capacity.

**Received:** Correspondence from Nettlestone & Seaview and Brading PCs confirm that they have also rejected the option of full contribution on cost grounds, both would however be open to investigating 'pooling' options, but further investigation was needed.

**Resolved:** To defer further discussion until after Cllr White's attendance of IWALC meeting with IoWC Planning.

- iii). Minute number 147/23 from Full Council 15<sup>th</sup> November 2023: To confirm that all recommendation to Full Council regarding Staffing were agreed in full.

**Received**

To receive verbal update from Cllr Groom and Cllr Kenny on:

- iv). Minute number 61/23: Analysis of suggested hedge works at Scout/Bowling Club

**Received:** In the opinion of Cllr Kenny and Cllr Groom the hedge works required did not warrant the hiring of outside contractors.

**Resolved:** Any hedge works needed could be agreed and carried out by Parish Lengthsmen in conjunction with Assets and Estates working group.

#### 69/23 Bank reconciliations and list of transactions

To receive and recommend to Full Council for approval;

- i). Transactions list up to 30<sup>th</sup> November 2023.
- ii). Bank Reconciliations up to 30<sup>th</sup> November 2023.

**Received:** Reviewed and recommended to Full Council for approval.

#### 70/23 Interim Internal Audit Report

To receive the Interim Internal Audit Report and note any recommendations.

**Resolved:** Received, noted and resolved to recommend to Full Council to receive and note any recommendations.

#### 71/23 Steyne Park Working Group

To agree to the formation of a new Steyne Park working group with the attached Terms of Reference.

**Resolved:** Agreed.

#### 72/23 Recommendations from Assets and Estates working group

To receive and discuss recommendations from Assets and Estates working group regarding:

- i). The Point public toilets lighting
- ii). St Luke's cemetery footpath
- iii). Overnight parking restrictions in Steyne Park.

**Resolved:** To agree to recommendations i). & ii). and to proceed with acquiring 2x 'No Overnight Parking' signs as per recommendation iii).

**Resolved:** To defer decision on height restriction barriers included in recommendation iii) until further research on installation and functionality can take place.

#### 73/23 Scout Club Lease

To receive and discuss request from 1<sup>st</sup> Bembridge, St Helens and Seaview Sea Scout Group for alterations to current lease agreement.

**Resolved:** To agree to the request to erect a noticeboard along the boundary of Mitten Rd.

**Resolved:** To defer decision on any further requests until Clerk has investigated lease agreements.

#### 74/23 Exclusion of Public and Press

To resolve that in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted.

**Resolved:** To exclude public and press

#### 75/23 New Supervisor Lengthsman Role

To receive verbal report and recommendations from Cllr White and Cllr Groom.

**Resolved:** Agreed to recommend the following to Full Council:

Recommendation that following a successful application and interview process, Parish Lengthsman Stephen Davidge, be offered the role of Supervisor Lengthsman and to begin the new role from 2<sup>nd</sup> January 2024.

MEETING CLOSED: 20:06hrs

DATE OF NEXT MEETING – Wed 10<sup>th</sup> January 2024

