



BEMBRIDGE PARISH COUNCIL

5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
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~~DRAFT~~ **Minutes of the Staffing and Finance Committee meeting held at 7:00pm on
Wednesday 12th April 2023 at Bembridge Village Hall (Small Room)**

Mark Rochell, Responsible Financial Officer to the Council

13th April 2023

Committee Members: Cllr H Brabazon, Cllr M Groom, Cllr P Kenny, Cllr J Lake, Cllr Stoddart-Stones

Officers: Mark Rochell (RFO)

Public: One member of the public attended

Public Forum: One member of the public submitted questions relating to various agenda items and to the confidential section of the meeting. Copies of which were submitted to the RFO and the Chair agreed to consider points raised.

Agenda

11/23 Elect a Vice Chair

To Elect a Vice Chair of the Committee.

Resolved: Postpone election of new Vice Chair until May Annual meeting of the Parish Council.
Proposed by Cllr Groom, seconded by Cllr Lake

12/23 Apologies for Absence

To receive apologies for absence.

Resolved: To accept apologies from Cllr White
Proposed by Cllr Brabazon, seconded by Cllr Groom

13/23 Declarations of Interest

To receive declarations of pecuniary or other interests relating to items on agenda.

None Received

14/23 Minutes of the Last Meeting

To receive for approval minutes of the Staffing & Finance Committee meeting held on 11th Jan 2023

Resolved: Minutes of meeting held on 11th Jan 2023 signed as true and correct.

Proposed by Cllr Groom, Seconded by Cllr Kenny

15/23 Finance

To receive and discuss RFO report on 4th Quarter budget for financial year 2022/23.

Received and Noted

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16/23 3rd Party Charging Policy

To receive and discuss 3rd Party Charging Report and agree recommendations for basis of 2023/24 charges.

- a). **Resolved:** Further research into maintenance costs of cemetery carried out before recommendations put to May Annual meeting of the Parish Council.
Proposed by Cllr Kenny, Seconded by Cllr Groom
- b). **Resolved:** Further research into other EV charging levels for similar schemes to be carried out before recommendations put to May Annual meeting of the Parish Council.
Proposed by Cllr Kenny, seconded by Cllr Stoddart-Stones
- c.i.). **Resolved:** There should be no change to the youth fees for pitch and changing room hire in 2023/24.
Proposed Cllr Kenny, seconded by Cllr Lake
- c.ii.). **Resolved:** Further research into costs of maintaining pitches should be carried out, and before any decision is made, discussions should take place with the local users.
Proposed Cllr Stoddart-Stones, seconded by Cllr Groom

17/23 Bank Interest Income

- a) To receive and note update from RFO on actions taken to improve interest income from current banking provider.
Received and Noted
- b) To receive and discuss report from RFO on future banking investments and resolve to agree an investment plan for the financial year 2023/24.
Resolved: To propose to Full Council on 19th April to agree with proposed actions in RFO Report.
Proposed by Cllr Stoddart-Stones, Seconded by Cllr Kenny

18/23 Website Redesign update

To receive and note update on website redesign work.
Received and Noted

19/23 Exclusion of Public & Press

To resolve that in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted.

Resolved: Public and Press excluded
Proposed by Cllr Brabazon, Seconded by Cllr Kenny

20/23 Vexatious Policy

To monitor and review current sanctions under the Council's Vexatious Policy.

Resolved: For further reviews to be undertaken before recommendations made to Full Council on 19th April.
Proposed by Cllr Kenny, Seconded by Cllr Brabazon

21/23 Staffing

- a) To receive progress on HR Audit Report.

Received and Noted

- b) To receive updates on training requirements.

Resolved: For Parish Council to cover cost of CilCA training course for RFO and Clerk in 2023/24

Proposed by Cllr Brabazon, Seconded by Cllr Kenny

- c) To receive and discuss change in Parish Office hours.

Resolved: To agree to RFO changing days worked in the office from Thursday and Friday to Tuesday and Wednesday, resulting in one extra day of office opening hours.

Proposed by Cllr Brabazon, Seconded by Cllr Kenny

Meeting Closed : 8:14pm

DATE OF NEXT MEETING – TBC

GC Stoddart Jones