



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



Members of **Bembridge Parish Council** are summoned to attend the
Annual Council Meeting at 7.00 pm on Wednesday 19th May 2019 at the
Village Hall, Bembridge

COVID 19: Due to the Governments COVID 19 restrictions, this meeting will be strictly limited to a total of **30 attendees**. This includes Councillors, officers, members of the public and the press. It is predicted that 12 Councillors, 2 officers and the County Councillor will be in attendance. The remaining balance will be available to the public and press on a first come first serve basis only. All attendees are required to wear a face covering (unless medically exempt) and social distancing is to be observed at all times. If you would prefer not to attend, you can make a written representation to the Parish Office by noon on Wednesday 19th May 2021.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND **AGENDA**

1. [30/21 To elect a Chairman](#)
2. [31/21 To receive the Chairman's Declaration of Acceptance of Office](#)
3. [32/21 To elect a Vice Chairman](#)
4. [33/21 To receive the Vice Chairman's Declaration of Acceptance of Office](#)

[PUBLIC QUESTIONS ON ITEMS ON THE AGENDA](#) – There will be up to 15 minutes available for members of the public to speak on items on the Agenda. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting.
(Please introduce yourselves when addressing the Council)

5. [34/21 Chairman's Announcement's](#)
6. [35/21 Apologies for Absence](#)
To receive apologies for absence
7. [36/21 Declarations of Interest](#)
[36/21/01](#) To receive declarations of pecuniary or other interests relating to items on agenda
[36/21/02](#) To consider requests and grant dispensations if appropriate
8. [37/21 Members to Committees and Working Groups](#)
[37/21/01](#) To review frequency and agree Full Council Meetings for 2021/22
[37/21/02](#) To review and appoint Planning Committee – minimum of 5 Councillors
[37/21/03](#) To review and appoint Staffing & Finance Committee – minimum of 4 Councillors

- 37/21/04** To review and appoint Village Partnership Committee – minimum of 5 Councillors
- 37/21/05** To review and appoint Green Town Steering Group – minimum of 3 Councillors
- 37/21/06** To agree Terms of Reference for Committees

9. 38/21 Representatives to Outside Bodies

- 38/21/01** To appoint Village Hall Management Committee – 1 Councillor
- 38/21/02** To appoint Bembridge Youth and Community Centre Management Committee – 2 Councillors
- 38/21/03** To appoint Amey Waste Forum – 1 Councillor
- 38/21/04** To appoint Harbour Group – 1 Councillor
- 38/21/05** To appoint Hampshire Association of Local Councils (HALC) – 1 Councillor
- 38/21/06** To appoint Bembridge Business Association – 1 Councillor
- 38/21/07** To appoint Age Friendly Champion – 1 Councillor
- 38/21/08** To appoint additional Trustees to Bembridge Friendship Circle – 2 Councillors
- 38/21/09** To note parish office carry out admin work for Bembridge Friendship Circle

10. 39/21 General Power of Competence

Bembridge Parish Council declares that it meets the criteria for eligibility of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 as follows:

An eligible council is one which has resolved to adopt the GPC, with at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification.

To confirm the re-adoption of the General Power of Competency

11. 40/21 Annual Policies and Procedures Review

- 40/21/01** To adopt Standing Orders
- 40/21/02** To adopt Financial Regulations
- 40/21/03** To adopt Financial Risk Management
- 40/21/04** To adopt Emergency Plan
- 40/21/05** To adopt the Code of Conduct
- 40/21/06** To adopt the Grievance Procedure
- 40/21/07** To adopt the Complaints Procedure
- 40/21/08** To adopt the Disciplinary Procedure
- 40/21/09** To adopt the Dignity at Work policy
- 40/21/10** To adopt the Health & Safety policy
- 40/21/11** To adopt the Health & Safety at Steyne Park policy
- 40/21/12** To adopt the Small Grants scheme
- 40/21/13** To adopt the Child Protection policy
- 40/21/14** To adopt the Communications & Social Media policy
- 40/21/15** To adopt the Cemetery policy
- 40/21/16** To adopt the Tree Management Policy
- 40/21/17** To adopt the Memorial Bench policy
- 40/21/18** To adopt the Equal Opportunities policy
- 40/21/19** To adopt the Volunteers policy
- 40/21/20** To adopt the Transparency Code Compliance policy
- 40/21/21** To adopt the CCTV policy
- 40/21/22** To adopt the Petition Policy
- 40/21/23** To adopt the Vexatious Policy
- 40/21/24** To adopt the Training Policy
- 40/21/25** To adopt the Member Officer Protocol
- 40/21/26** To adopt the GDPR Policy
- 40/21/27** To adopt the Business Continuity Plan
- 40/21/28** To adopt the Environment Policy
- 40/21/29** To note asset and inventory lists

Information for all above can be found on Parish Website and Councillor USB

12. 41/21 Minutes of the Last Meeting

41/21/01 To receive for approval minutes of the Parish Council meeting held on 16th March 2021

41/21/02 To receive for approval minutes of the Parish Council meeting held on 28th April 2021

13. 42/21 Finance

42/21/01 To receive bank reconciliation and cash balances to 8th May 2021

42/21/02 To approve schedule of payments to 8th May 2021

42/21/03 To ratify delegated decision by Clerks for Health & Safety works at Steyne Park Play Area, with funds of £654.66 being taken from Maintenance Asset budget (£16,449.53)

42/21/04 To agree the bank signatories and regular direct debits

42/21/05 To note Mr T Light as Internal Auditor for 2021/22

14. 43/21 Subscription & Sponsorship agreed in Budget setting

43/21/01 To note £400 sponsorship to Bembridge Football Club for 2021/22 season

43/21/02 To note £400 sponsorship to Bembridge Youth Football Club for 2021/22 season

43/21/03 To note £400 sponsorship to Bembridge Cricket Club for 2021

43/21/04 To note £2,000 donation to Bembridge Friendship Circle for 2021/22

43/21/05 To note subscription to Society of Local Council Clerks £468.00

43/21/06 To note subscription to Isle of Wight Sports & Recreation Council £6.00

43/21/07 To note subscription to Institute of Cemetery and Cremations Management £90.00

43/21/08 To note subscription to Hampshire Association of Local Councils £773.00

43/21/09 To note subscription to Brightpay £99.00

43/21/10 To note subscription to Information Commissioner £35.00

43/21/11 To note IWC Events Licence fee of £70.00

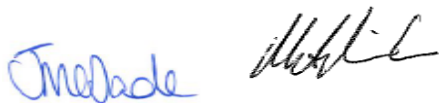
43/21/12 To note subscription to Scribe Accounts £730.50

15. 44/21 Reports and Procedures

44/21/01 To receive the clerks report

44/21/02 To receive Isle of Wight councillor/s report

DATE OF NEXT MEETING – To be confirmed



Jacqui McDade & Mark Pink
Clerks to Bembridge Parish Council
13th May 2021