



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



Members of Bembridge Parish Council are summoned to attend a Council Meeting at 7.00 pm on the Tuesday 17th November 2020, held remotely via Microsoft Teams

AGENDA

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

To observe the meeting as a member of the public/press please email clerk@bembridgepc.org.uk by noon on Monday, 16th November 2020, who will provide access details. Please ensure you access the meeting in good time. Committee members and pre-arranged attendees will be contacted by the clerks to supply the appropriate link to participate in the meeting.

PUBLIC FORUM – There will be up to 15-minutes available for questions from members of the public. Questions must be delivered in writing or by email, to clerk@bembridgepc.org.uk no later than noon on Monday, 16th November 2020. Each question must give the name and address of the questioner.

1. [035/20 Chairman's Announcements](#)
2. [036/20 Apologies for Absence](#)
To receive apologies for absence
3. [037/20 Declarations of Interest](#)
[037/20/01](#) To receive declarations of pecuniary or other interests relating to items on agenda
[037/20/02](#) To consider requests and grant dispensations if appropriate
4. [038/20 Minutes of the last Meeting](#)
To receive for approval minutes of the Full Council Meeting held on 16th September 2020
5. [039/20 Finance](#)
[039/20/01](#) To receive bank reconciliation and cash balances to 6th October 2020
[039/20/02](#) To receive bank reconciliation and cash balances to 4th November 2020
[039/20/03](#) To approve schedule of payments to 6th October 2020
[039/20/04](#) To approve schedule of payments to 4th November 2020
[039/20/05](#) To receive and discuss 2nd Quarter Budget
6. [040/20 Reports, Policies and Procedures](#)
[040/20/01](#) To receive the Clerks report and confirm delegated decisions
[040/20/02](#) To receive Isle of Wight Councillor/s report
[040/20/03](#) To adopt Business Plan 2020-23
[040/20/04](#) To adopt Environmental Policy
[040/20/05](#) To adopt Strategic Plan 2020-24
[040/20/06](#) To adopt Biodiversity and Crime & Disorder Statement
[040/20/07](#) To adopt Value for Money Statement
[040/20/08](#) To agree meeting dates for 2021
[040/20/09](#) To agree amendment to Risk Management
[040/20/10](#) To agree Asset Register monetary limit as per Internal Auditors Report

7. **041/20 Internal Audit**

To receive the Mid-term Internal Audit Report

8. **042/20 Small Grants (£625 in Budget)**

To approve Small Grant requested from Jigsaw Family Support for £150

9. **043/20 Properties**

043/20/01 To note works to Yard entrance and delegated decision made under Health & Safety

043/20/02 To discuss diseased trees in Lane End Cemetery and agree way forward

043/20/03 To agree Village Hall Gable Restoration Project

043/20/04 If agreed, to approve costs are taken from the Capital Account

043/20/05 If agreed, to approve contractor for works

043/20/06 To agree Village Hall Exterior Woodwork Restoration Project

043/20/07 If agreed, to approve costs are take from the Capital Account

10. **044/20 Contracts**

044/20/01 To consider quotes for Insurance Valuation Surveys and agree successful quote

044/20/02 To consider quotes for Toilet Cleaning Contract from 1st April 2021 and agree successful quote

044/20/03 To consider quotes for Ground Maintenance Contract from 1st April 2021 and agree successful quote

11. **045/20 Quality Council Renewal**

045/20/01 To agree to Quality Council renewal and level of accreditation, cost of £200 for Gold Status plus £50 NALC fee

045/20/02 The Council confirms by resolution that it meets all the requirements for Foundation, Quality and Gold Award Status and publishes all documents listed in Local Council Award Scheme guide on its website.

045/20/03 The Council confirms by resolution that it has:

- a scheme of delegation, Standing Orders
- has addressed complaints received in the last year
- at least two-thirds of its Councillors stood for election
- a printed annual report distributed at locations across the community
- two qualified clerks
- clerks employed according to nationally or locally agreed terms and conditions
- a formal appraisal process for all staff
- a training policy and record for all staff and Councillors

045/20/04 The Council confirms by resolution that it has prepared a Gold Award statement to present to the accreditation panel showing how it:

- ensures that the Council delivers value for money
- meets its duties in relation to bio-diversity and crime & disorder
- provides leadership in planning for the future of the community
- manages the performance of the Council as a corporate body
- manages the performance of each individual staff member to achieve its business plan

045/20/05 To agree Gold Award Statement and Application Form

046/20 Exclusion of Public and Press

To resolve that in accordance with **s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960**, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted

047/20 Legal Matters

DATE OF NEXT MEETING – 20th January 2021, 7.00pm

A handwritten signature in blue ink, appearing to read 'J McDade'.

Jacqui McDade
Clerk Bembridge Parish Council
10th November 2020