



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk



Members of **Bembridge Parish Council** are summoned to attend the **Annual Council Meeting at 7.00 pm on Wednesday 18th May 2022** at the Village Hall, Bembridge

AGENDA

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Please note this meeting will be recorded (audio)

1. [051/22 To Elect a Chair](#)
2. [052/22 To receive the Chair's Declaration of Acceptance of Office](#)
3. [053/22 To Elect a Vice Chair](#)
4. [054/22 To receive the Vice Chair's Declaration of Acceptance of Office](#)

[PUBLIC QUESTIONS ON ITEMS ON THE AGENDA](#) – There will be up to 30 minutes available for members of the public to speak on items on the Agenda. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting. (Please introduce yourselves when addressing the Council)
5. [055/22 Chair's Announcement's](#)
6. [056/22 Apologies for Absence](#)
To receive apologies for absence
7. [057/22 Declarations of Interest](#)
[057/22/01](#) To receive declarations of pecuniary or other interests relating to items on agenda
[057/22/02](#) To consider requests and grant dispensations if appropriate
8. [058/22 Members to Committees and Working Groups](#)
[058/22/01](#) To agree Full Council Meetings for 2022/23
[058/22/02](#) To appoint Planning Committee – minimum of 5 Councillors
[058/22/03](#) To appoint Staffing & Finance Committee – minimum of 4 Councillors
[058/22/04](#) To appoint Environment and Neighbourhood Committee – minimum of 5 Councillors
9. [059/22 Representatives to Outside Bodies](#)
[059/22/01](#) To appoint Village Hall Management Committee – 1 Councillor
[059/22/02](#) To appoint Bembridge Youth and Community Centre Management Committee – 2 Councillors
[059/22/03](#) To appoint Amey Waste Forum – 1 Councillor
[059/22/04](#) To appoint Bembridge Harbour Advisory Group – 1 Councillor
[059/22/05](#) To appoint Isle of Wight Association of Local Councils (IWALC) – 2 Councillors

059/22/06 To appoint Rights of Way representative – 1 Councillor

10. 060/22 General Power of Competence

Bembridge Parish Council declares that it meets the criteria for eligibility of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 as follows:

An eligible council is one which has resolved to adopt the GPC, with at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification.

To confirm the re-adoption of the General Power of Competency

11. 061/22 Annual Policies and Procedures Review

061/22/01 To review and adopt Standing Orders (Amendments)

061/22/02 To review and adopt Financial Regulations (Amendments)

061/22/03 To review and adopt Financial Risk Management

061/22/04 To review and adopt Emergency Plan

061/22/05 To review and adopt the Code of Conduct

061/22/06 To review and adopt the Grievance Procedure

061/22/07 To review and adopt the Complaints Procedure

061/22/08 To review and adopt the Disciplinary Procedure

061/22/09 To review and adopt the Dignity at Work policy

061/22/10 To review and adopt the Health & Safety policy

061/22/11 To review and adopt the Health & Safety at Steyne Park policy

061/22/12 To review and adopt the Small Grants scheme

061/22/13 To review and adopt the Child Protection policy

061/22/14 To review and adopt the Communications & Social Media policy

061/22/15 To review and adopt the Cemetery policy

061/22/16 To review and adopt the Tree Management Policy

061/22/17 To review and adopt the Memorial Bench policy

061/22/18 To review and adopt the Equal Opportunities policy

061/22/19 To review and adopt the Volunteers policy

061/22/20 To review and adopt the Transparency Code Compliance policy

061/22/21 To review and adopt the CCTV policy

061/22/22 To review and adopt the Petition Policy

061/22/23 To review and adopt the Vexatious Policy

061/22/24 To review and adopt the Training Policy

061/22/25 To review and adopt the Member Officer Protocol

061/22/26 To review and adopt the GDPR Policy

061/22/27 To review and adopt the Environment Policy

Information for all above can be found on Parish Website

12. 062/22 Minutes of the Last Meeting

062/22/01 To receive for approval minutes of the Parish Council meeting held on 25th April 2022

13. 063/22 Finance

063/22/01 To receive bank reconciliation and cash balances to 10th May 2022

063/22/02 To approve schedule of payments to 10th May 2022

063/22/03 To agree the bank signatories

063/22/04 To approve annual governance statement for year ending 31st March 2022 (Section 1, page 4) and agree for Chairman to sign document

063/22/05 To approve the account statement for year ending 31st March 2022 (Section 2, page 5) and agree for Chairman to sign document

063/22/06 To receive Internal Auditor report for Financial Year 2021/22

063/22/07 To note Mr T Light as Internal Auditor for 2022/23

14. **064/22 Subscription & Sponsorship agreed in Budget setting**
064/22/01 To note £400 sponsorship to Bembridge Football Club for 2022/23 season
064/22/02 To note £400 sponsorship to Bembridge Youth Football Club for 2022/23 season
064/22/03 To note £400 sponsorship to Bembridge Cricket Club for 2022/23 season
064/22/04 To note £2,000 donation to Bembridge Friendship Circle for 2022/23
064/22/05 To note subscription to Society of Local Council Clerks £TBC
064/22/06 To note subscription to Isle of Wight Sports & Recreation Council £6.00
064/22/07 To note subscription to Institute of Cemetery and Cremations Management £95.00
064/22/08 To note subscription to Isle of Wight Association of Local Councils £713.00
064/22/09 To note subscription to Bright Pay £120
064/22/10 To note subscription to Information Commissioner £35.00
064/22/11 To note IWC Events Licence fee of £70.00
064/22/12 To note subscription to Scribe Accounts £TBC
15. **065/22 Reports and Procedures**
065/22/01 To receive the Clerks Report
065/22/02 To receive Isle of Wight Councillor/s report
065/22/03 To receive reports from committees
065/22/04 To receive reports from outside organisations
16. **066/22 Parish Office (Back Office)**
066/22/01 To discuss and consider a request to hire the back office at 5 Foreland Road
17. **067/22 Annual Parish Meeting**
067/22/01 To discuss the provision of additional Electric Vehicle Charging Points
067/22/02 To discuss Bembridge Harbour

DATE OF NEXT MEETING – 15th June 2022



Mark Pink
Clerk to Bembridge Parish Council
12th May 2022