



Minutes of the meeting of the FINANCE & GOVERNANCE COMMITTEE held at 11:00pm on
Wednesday 28th January 2026 in the PARISH OFFICE.

Officer in attendance: Mark Rochell, Clerk to the Council: clerk@bembridgeparishcouncil.gov.uk
3rd February 2026

Committee Members in attendance: Cllr H Brabazon, Cllr G Brasington, Cllr I Davis, Cllr P Kenny,
Cllr G Stoddart-Stones

Public Forum: No members of the public were in attendance.

Minutes

1. Apologies for Absence

To receive and accept apologies for absence.

Resolved: To accept apologies for absence from Cllr M Groom.

2. Declarations of Interest

To receive and record any declarations of interest.

None received.

3. Minutes of Last Meeting

To receive and adopt minutes of last meeting of the Finance and Governance Committee.

Received and adopted.

4. BYCC updates

To receive updates and agree any further actions relating to the BYCC.

Received – Committee awaits report and costings on roof maintenance.

5. Village Hall updates

To receive updates and agree any further actions relating to the Village Hall.

Received – Testimonials from Hall users are being gathered for use in funding applications and a meeting is scheduled between VPMC and Councillors on 16th Feb.

6. Financial Policies

To review and recommend to Full Council for adoption the following financial policies.

6.1 Financial Regulations

6.2 Financial Risk Assessment

6.3 Risk Management

6.4 Risk Assessment

6.5 Investment Strategy

Resolved: To agree and recommend with suggested amendments made to ensure limitations on payment authority of Clerk/RFO.

7. Staff Appraisals

To discuss and agree arrangements for annual staff appraisals.

Resolved: To continue with rescheduled appraisals with Cllr P Kenny and Cllr M Groom to accompany Clerk and for appraisals to be completed before end of financial year.

8. Lengthsmen's timesheets

To note Lengthsmen's timesheets.

To note that updated sheets will be presented at the next meeting.

9. Budget Qtr 3

To receive and review Qtr3 budget update.

Received and reviewed.

Meeting closed: 11:26am

Date of next meeting: 24th March 2026

Signed:

Dated: