



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk

Dear Members of the Council,

Members of Bembridge Parish Council are summoned to attend the MEETING of the Council to be held at 7pm on 15th March 2023 in the Village Hall. Members of the public have a right to and are invited to attend. Please note this meeting will be recorded (audio).

Julia Shorrocks, Clerk to the Council

9th March 2023

Public Forum: Members of the public are invited to speak on items on the agenda in accordance with Standing Orders. Answers may be given during the meeting or in writing following the meeting. At the chairman's discretion, members of the public may be invited to speak on specific items during the meeting. (Please introduce yourself when addressing the Council.)

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Declarations of Interest

To receive and record any declarations of interest

3. Minutes of the previous meeting of the Council

To receive and adopt the minutes of 15th February 2023 Full Council Meeting

4. Chairman's Announcements

To receive the Chair's announcements

5. Finance

5.1 To receive bank reconciliation and cash balances to 1st March 2023

5.2 To approve schedule of payments to 1st March 2023

RECOMMENDATION: that the Council receives the bank reconciliation and cash balances to 1st March 2023 and that Council approves the payments schedule to 1st March 2023

6. Reports from other Authorities

To receive reports from representatives of other authorities

6.1 To receive the report from our Isle of Wight Councillor

7. Reports from Representatives on Outside Bodies

To receive reports from Council representatives attending outside bodies' meetings

8. Committee Minutes

To receive reports and where appropriate, consider the recommendations of the

8.1 Planning Committee (1st March 2023). There are no recommendations for Council

RECOMMENDATION: That the Council receives the minutes of the following committees:

i) Planning Committee (1st March 2023)

9. Small Grant Applications

To consider requests for small grants

9.1 Victim Support – To consider the request to buy door and window alarms that make people feel safer in their own homes

9.2 Dementia Afternoon Tea Club – To consider a request to provide an event for free.

10. Risk Assessments

To agree the risk assessments for this year. The parish assets risk assessment (the Lincoln Way Pond has been added as new); the legionella risk assessment; the financial risk assessment. The internal auditor suggested we put all the separate risk assessments together into one document for ease of use.

RECOMMENDATION: That the Council agree and approve the risk assessments

11. Assets Register

To agree the updated Assets' Register.

RECOMMENDATION: That the Council review and approve the Assets' Register

12. Financial Risk Assessment Policy

To agree and adopt the financial risk assessment policy.

RECOMMENDATION: That Council review and adopt the Financial Risk Assessment Policy

13. Bembridge Street Fair

To consider a request for help with the street fair this year, including covering the cost of:

1. Funding the cost of the insurance, last year this was £245.60, still awaiting renewal costs.
2. Agreeing to access and use of Steyne Park for overflow parking. Kingswood staff would marshal the parking and we have asked for the Bembridge Community Bus along with a second minibus to provide a park and ride facility reducing parking issues in the village centre.
3. Funding the cost of the St John's Ambulance Support for the event, £338.40.
4. Funding the cost of waste bins from Amey, 15 bins at £15 each, £225.
5. Funding the cost of a second minibus for Park and Ride, £225.

14. Bembridge Parish Council Reorganisation

To consider a reorganisation of Council Committees with new Terms of Reference, which will allow committees to make decisions and bring recommendations to Full Council.

15. To note any further information items, correspondence received or requests:

15.1