



Minutes of the meeting of the FINANCE & GOVERNANCE COMMITTEE held at 11:00pm on Tuesday 25th November 2025 in the PARISH OFFICE.

Officer in attendance: Mark Rochell, Clerk to the Council: clerk@bembridgeparishcouncil.gov.uk

27th November 2025

Committee Members in attendance: Cllr H Brabazon, Cllr G Brasington, Cllr M Groom, Cllr P Kenny, Cllr G Stoddart-Stones

Public Forum: No members of the public were in attendance.

Minutes

1. Apologies for Absence

To receive and accept apologies for absence.

Resolved: To accept apologies for absence from Cllr I Davis.

2. Declarations of Interest

To receive and record any declarations of interest.

None received.

3. Minutes of Last Meeting

To receive and adopt minutes of last meeting of the Finance and Governance Committee.

Received and adopted.

4. Clerk's Report

To receive report from Parish Clerk.

Received.

5. Sponsorship

To review and agree responses to sponsorship applications from:

5.1 The Friendship Circle

Resolved: To award £2000 sponsorship.

5.2 Bembridge & Vectis Football Club

Resolved: To sponsor for the sum of £512.00 being the cost of 1 team annual hire of pitches.

5.3 Bembridge Youth Football Club

Resolved: To sponsor for the sum requested of £470.00

6. Donations

To review and agree responses to donation requests from:

6.1 Ability Dogs for Young People

Resolved: To not donate at this point.

6.2 IW Youth Trust

Resolved: To donate £500.00 between 2nd – 9th Dec to take advantage of Big Give Christmas Challenge match donation.

6.3 RTC – Help Centre

Resolved: To agree to request for donation of £710.00 for 2026/27 Help Centre.

7. BYCC updates

To receive updates and agree any further actions relating to the BYCC.

Resolved: To discuss further when costings for roof work are obtained.

8. Village Hall updates

To receive updates and agree any further actions relating to the Village Hall.

Resolved: To write to VHMC requesting testimonials from hirers as agreed at previous VH Floor working group.

9. Employment Policies

To review and recommend to Full Council for adoption the following employment policies.

9.1 Complaints Procedure

9.2 Dignity at Work

9.3 Disciplinary Procedure

9.4 Equal Opportunities

9.5 Grievance Procedure

9.6 Member/Officer Protocol

9.7 Training

9.8 Vexatious

9.9 Whistleblowing

Reviewed and resolved: to recommend to Full Council with minor amendments.

10. Staff Appraisals

To discuss and agree arrangements for annual staff appraisals.

Resolved: Cllr M Groom and Cllr P Kenny (with Cllr G Stoddart-Stones as standby) to conduct appraisals on a Tues and Wed before Christmas.

11. Lengthsman's timesheets

To note Lengthsman's timesheets.

Noted.

12. Budget Qtr 2

To receive and review Qtr2 budget update.

Noted.

13. Exclusion of Public and Press

To resolve that in accordance with **s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960**, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted.

Resolved: To exclude press and public.

14. Business Plan update

To receive and review Business Plan and agree further actions.

Resolved: To receive, review and agree with proposed 3-year business plan update and precept for 2026/27 and recommend to Full Council for approval.

Meeting closed: 12:24pm

Date of next meeting: 27th January 2026

Signed:

Date:



**LOCAL COUNCIL
AWARD SCHEME
SILVER**



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Opening hours: Tuesday to Friday 09.30 – 12:30