



Clerk's Report – Finance Committee 25th November 2025

Matters arising from previous meeting:

Minute No: 5 – Bench Policy

New bench policy was agreed by Full Council. A request has also been sent into Island Roads for the Parish Council to take on responsibility for all benches in Bembridge.

Minute No: 7 – Tree Works

Dead Ash tree has been successfully removed from the Lengthmen's Yard.

Minute No: 8 – Office Laptop

New office laptop and docking station has been purchased and is now in use. Old PC has been removed by Wight Computers for wiping and recycling.

Minute No: 9 – Insurance

The amounts included for employee accident were a 'multiple of 10', so it actually met the committee's assessment of what the figure should be. We have therefore moved ahead with insurance for 12 more months.

Minute No: 10 – Beach Management Zoning

The offer of one more year of Beach Management Zoning contribution has been rejected.

Items on the Agenda:

Agenda item No: 5 and 6 – Sponsorship and Donations

Note the attached three sponsorship applications and three donation requests.

The budget has a remaining allowance for sponsorship and donations of £3,226. However, due to an underspend in the previous year an extra £1,500 was carried forward in reserve funds.

The committee will need to assess and agree their level of sponsorship and donations.

Agenda Item No: 7 – BYCC updates

Two builders are arranging suitable times to assess the extent of works needed on the BYCC roof.

Once we have a rough estimate of likely costs we will need to discuss in more detail.



Separately, the Committee should note that the legal charge in favour of the National Lottery Community Fund over the BYCC has been removed, and the Land Registry updated. The charge had originally been added in 2007 for a period of 32 years. The decision to remove the charge was made by the National Lottery legal team.

For confirmation Jessica Julien, Property Paralegal at The National Lottery Community Fund stated:

‘As the Fund has released you from all original grant obligations and now no longer has any legal security over the asset registered under IW58229, you may transact/deal with the property as you wish.’

[Agenda item No: 8 – Village Hall](#)

There has been a meeting of the Village Hall floor working group and further discussions are planned.

I’m also still waiting to get an adequate idea of costings for replacement fire doors.

Latest correspondence from the VHMC is as follows:

‘Good morning Mark,

At our meeting last night, the following points were raised ;-

Further to my email of 23rd October is another meeting with your councillors under consideration?

There is evidence of water ingress through the roof above the connecting passageway between the front and back halls suggesting that the roof is leaking.

The Velux roof lights are leaking.

The improved disabled access has been welcomed but a request has been made to create a “turning circle” for motorised mobility scooters to avoid them having to manoeuvre on the grass between the ramps and possibly getting stuck in the mud.

Is there any progress on acceptance of Sam Fisher’s quote for upgrading the outside lighting?’.

[Agenda item No: 9 – Employment Policies](#)

The Parish Council must review its policies annually. As the F & G Committee deal with staffing issues and governance it seems to make sense for the [committee to assess the policies before recommending to Full Council](#).



Agenda item No: 10 – Staff Appraisals

Annual staff appraisals were due in October.

The Committee will need to select Councillors to carry out appraisals and agree a timeframe for the appraisals to take place.

Agenda item No:12 – Budget

The committee should review the latest qtrly budget which will tie into agenda item 14.

As [Agenda item 14](#) will include discussion around contracts and staff pay this agenda item should be discussed in confidential session.

Thank you

Mark Rochell

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Clerk to the Bembridge Parish Council



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