Minutes of the meeting of the PARISH COUNCIL held at 7pm on 17th September 2025 in the VILLAGE HALL.

Officer in attendance: Mark Rochell clerk@bembridgeparishcouncil.gov.uk

18th September 2025

Councillors in attendance: Cllr M Groom (Chair), Cllr C Adams, Cllr H Brabazon, Cllr G Brasington, Cllr I Davis, Cllr J Hodgkinson, Cllr M Humphray, Cllr G Stoddart-Stones, Cllr M Sullivan.

Public Forum: No members of the public were in attendance.

Minutes

68/25 Apologies for Absence

To receive and accept apologies for absence.

Resolved: To accept apologies from Cllr P Kenny, Cllr S Noyes and Cllr S Philipsborn.

69/25 Declarations of Interest

To receive and record declarations of interest.

None received.

70/25 Minutes of the previous meeting of the Council

To receive and adopt the minutes of the previous Parish Council meeting.

Resolved: To receive and adopt.

N.B. Cllr M Sullivan arrived and declared no interests.

71/25 Reports

To receive the following reports:

71/25.1 To receive report from the Chair.

71/25.2 To receive report from the Clerk.

71/25.3 To receive a report from our Isle of Wight Councillor – Joe Robertson.

71/25.4 To receive relevant reports from outside bodies:

- Cllr I Davis – Village Hall Management Committee
- Cllr M Sullivan – IoWC Env & Sust and Friendship Circle
- Cllr M Groom – Bembridge Harbour Advisory Group
- Cllr S Philipsborn – IWALC
- Cllr C Adams – BYCC Committee

M.C.9

Bembridge Parish Council

71/25.5 To receive relevant reports from Committees:

- Cllr M Groom – Planning Committee
- Cllr I Davis – Finance and Governance Committee
- Cllr H Brabazon – Steyne Park Regeneration Committee
- Cllr S Noyes – Environment and Neighbourhood Committee

Received. (All relevant reports and minutes of committee meetings available from the meetings section of council website www.bembridgeparishcouncil.gov.uk)

72/25 Bembridge Fire Station

To receive update on progress of HIWFRS proposals from Cllr C Adams and to discuss and agree any further actions by the Bembridge Parish Council.

Received: updated that following the Fire Authority agreeing to end operational activities from Bembridge Fire Station a decision on the future of the site is set for October.

Resolved: To agree proposed letter to be forwarded to Cllr Rhydian Vaughan, Chair of the Hampshire and Isle of Wight Fire Authority, and Isle of Wight Councillor Karen Lucioni for presentation at the next meeting of the Fire Authority.

73/25 Finance

73/25.1 To receive and approve transaction list - £1,915.74 receipts and £20,810.45 payments up to 31st July 2025.
Resolved: To approve.
73/25.2 To approve and sign Bank Reconciliations as at 31st July 2025.
Resolved: To approve
73/25.3 To receive and approve transaction list - £2,340.45 receipts and £21,881.78 payments up to 28th August 2025
Resolved: To approve
73/25.4 To approve and sign Bank Recomciliations as at 28th August 2025.
Resolved: To approve
73/25.5 To confirm the independence of Legra International Audit Services as Internal Auditor and give approval for the Clerk and Chair to sign the Letter of Engagement for 2025/26, as recommended by the Finance and Governance Committee.
Resolved: To confirm independence of Legra International Audit Services and approve signing of Letter of Engagement.

M.C.G

Bembridge Parish Council

74/25 Resilience Group Policy

To receive the Resilience Group Operational Policy and agree to adopt as part of Bembridge Parish Council Policy.
Resolved: To adopt.

75/25 Health & Safety Policies

To review and approve the following Health & Safety Policies;

75/25.1 Accident & Reporting Policy
75/25.2 Driving at Work Policy
75/25.3 Health & Safety Policy
75/25.4 Lone Working Policy
75/25.5 Working at Height Policy
75/25.6 Working at Steyne Park Policy
75/25.7 Violence & Aggression Policy

75/26 Village Hall Floor

To agree Councillors to join a working group with members of the Village Hall Management Committee in order to investigate potential funding opportunities for improvement works to Village Hall flooring.
Resolved: Cllr H Brabazon, Cllr G Brasington, Cllr I Davis and Cllr P Kenny were nominated to represent the Parish Council on a working group to investigate possible funding opportunities for remedial works to the Village Hall floor.

76/25 King Charles Coastal Path – East Cowes Ferry to Wootton Bridge

To agree any Bembridge Parish Council representation to Natural England on their coastal access report for the King Charles III England Coast Path – East Cowes Ferry to Wootton Bridge.
Resolved: To agree representation that the BPC supports the King Charles III England Coast Path and would like to see a safe coastal path, as close to the coast as possible.

Meeting closed: 8:19pm
Date of next meeting: 15th October 2025

Signed: [redacted] **Date:** 15/10/25