



Members of Bembridge Parish Council are summoned to attend the meeting of the PARISH COUNCIL to be held at 7pm on 18th June 2025 in the CLOISTERS.

Mark Rochell, Clerk to the Council: clerk@bembridgeparishcouncil.gov.uk

12th June 2025

Public Forum: Members of the public have a right to attend this meeting. An opportunity to speak on items on the agenda in accordance with Standing Orders is provided in a public forum at the beginning of the meeting. Answers may be given during the meeting or in writing following the meeting. At the Chair's discretion, members of the public may be invited to speak on specific items during the meeting. (Please introduce yourself when addressing the Council.)

Agenda

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

To receive and record declarations of interest.

3. Minutes of the previous meeting of the Council

To receive and adopt the minutes of the previous Parish Council meeting.

4. Co-option of new Councillors

To receive and note recommendations from the co-option panel, and;

4.1. Agree to Co-Opt two members to the Bembridge Parish Council.

4.2. Newly co-opted Councillors to sign the 'Declaration of Acceptance of Office'.

5. Chair's Report

To receive report from Chair.

6. Reports and updates from Committees

To receive reports:

6.1 To receive report from the Clerk.

6.2 To receive a report from our Isle of Wight Councillor – Joe Robertson.

6.3 To receive relevant reports from outside bodies:

- Cllr I Davis – Village Hall Management Committee
- Cllr M Sullivan – IoWC Env & Sust and Friendship Circle
- Cllr M Groom – Bembridge Harbour Advisory Group
- Cllr S Philipsborn – IWALC
- Cllr C Adams – BYCC Committee



6.4 To receive relevant reports from Committees:

- Cllr M Groom – Planning Committee
- Cllr H Brabazon – Steyne Park Regeneration Committee

7. Finance

7.1 To receive and approve transaction list - £1,479.42 receipts and £20,609.37 payments up to 31st May 2025.

7.2 To approve and sign Bank Reconciliations as at 31st May 2025.

7.3 To approve Annual Governance and Accountability Return 2024/25 as follows:

- a) Approve Annual Internal Audit Report 24/25
- b) Approve, and agree for Chair and Clerk to sign, Section 1 – Annual Governance Statement 24/25
- c) Approve, and agree for Chair to sign, section 2 - Accounting Statements 24/25
- d) Approve the exercise of public rights dates as Friday 20th June 2025 to Thursday 31st July 2025

7.4 To receive internal auditor report for the period Oct 2024 to Mar 2025 and to review effectiveness of internal audit 2024/25

7.5 To note the resignation of Mr T Light as Internal Auditor.

8. Parish Council Policies

To review and adopt the following general policies:

- 8.1 CCTV Policy
- 8.2 Cemetery Policy
- 8.3 Child Protection Policy
- 8.4 Communications & Social Media Policy
- 8.5 Community Engagement Policy
- 8.6 Flag Flying Policy
- 8.7 Petitions Policy
- 8.8 Recording Policy
- 8.9 Tree Management Policy
- 8.10 Volunteer Policy



9. Bembridge Fire Station

To discuss proposals by Hampshire & IOW Fire and Rescue Service to cease operational response from Bembridge Fire Service, and:

- 9.1 To agree if Bembridge Parish Council support, in principle, the building being maintained as a community resource.
- 9.2 To agree any further actions that the Bembridge Parish Council can take to investigate the viability of its direct involvement in maintaining the building as a community resource.

10. Exclusion of the Press and Public

To resolve that in accordance with **s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960**, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted.

11. Office Staffing

To receive update on Parish Office staff and agree forward plan.

Date of next meeting: 16th July 2025



Parish Council Office
5 Foreland Road, Bembridge
Isle of Wight, PO35 5XN
TEL: 01983 874160

Opening hours: Tuesday to Friday 09.30 – 12:30