



Minutes of the meeting of the PARISH COUNCIL held at 7pm on 21<sup>st</sup> May 2025 in the CLOISTERS.

Officer in attendance: Mark Rochell, Clerk to the Council: [clerk@bembridgepc.org.uk](mailto:clerk@bembridgepc.org.uk)

22<sup>nd</sup> May 2025

Councillors in attendance: Cllr M Groom (Chair), Cllr C Adams, Cllr H Brabazon, Cllr I Davis, Cllr M Humphray, Cllr P Kenny, Cllr S Noyes, Cllr S Philipsborn, Cllr G Stoddart-Stones, Cllr M Sullivan.

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**Public Forum:** No members of the public were in attendance.

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### Minutes

#### 36/25 Election of Chair and Vice Chair

36/25.1 To elect the Chair of the Bembridge Parish Council for 2025/26 and to obtain signature of the 'Declaration of Acceptance' form.

**Resolved:** To elect Cllr M Groom as Chair of the Bembridge Parish Council for 2025/26. Cllr M Groom signed the 'Declaration of Acceptance of Office'.

36/25.2 To elect the Vice-Chair of the Bembridge Parish Council for 2025/26 and to obtain signature of the 'Declaration of Acceptance' form.

**Resolved:** To elect Cllr G Stoddart-Stones as Vice-Chair of the Bembridge Parish Council for 2025/26. Cllr G Stoddart-Stones signed the 'Declaration of Acceptance of Office'.

#### 37/25 Public Forum

To invite any members of the public in attendance to speak on items on the agenda.

**No members of the public in attendance.**

#### 38/25 Apologies for Absence

To receive and accept apologies for absence.

**No apologies received; all Councillors present.**

#### 39/25 Declarations of Interest

To receive and record declarations of interest.

**None received.**

#### 40/25 Minutes of the previous meeting of the Council

To receive and adopt the minutes of the previous Parish Council meeting.

**Resolved:** To receive and adopt.

*MCG*



#### 41/25 Chair's Report

To receive report from Chair.

**Received:** Verbal report received from the new Chair of the Council.

Cllr M Groom offered thanks to the previous Chair, Liz White, for all of her hard work, dedication and success during her time as Chair of the Parish Council, and to Debbie Glover for all of her work organising the recent VE Day events. The Chair extended the heartfelt hopes and prayers of the entire Council to both for the success of their ongoing medical treatment.

#### 42/25 Reports from other authorities

To receive reports:

42/25.1 To receive report from the Clerk.

**Received:** See meeting papers [www.bembridgeparishcouncil.gov.uk](http://www.bembridgeparishcouncil.gov.uk)

42/25.2 To receive a report from our Isle of Wight Councillor – Joe Robertson.

**Received:** See meeting papers [www.bembridgeparishcouncil.gov.uk](http://www.bembridgeparishcouncil.gov.uk)

#### 43/25 General Power of Competence

43/25.1 To resolve that the Bembridge Parish Council meet the criteria, as set out in the (General Power of Competence) (Prescribed Conditions) Order 2012 (SI 2012/965), for eligibility to adopt and use the 'General Power of Competence'. Namely;

- The number of members of the Council that have been declared to be elected, whether at ordinary elections or at a by-election, is equal to or greater than two thirds of the total number of members of the Council, and;
- The Clerk to the Parish Council holds the Certificate in Local Council Administration.

**Resolved:** To confirm that the Bembridge Parish Council meet the criteria for use of the General Power of Competence.

43/25.2 To confirm the re-adoption of the General Power of Competence for Bembridge Parish Council.

**Resolved:** To re-adopt the General Power of Competence for Bembridge Parish Council.

*M.e.g*



#### 44/25 Parish Council Policies

To review and adopt the following policies:

44/25.1 Standing Orders

**Resolved:** To adopt Standing Orders for 2025/26.

44/25.2 Code of Conduct

**Resolved:** To adopt Code of Conduct for 2025/26.

#### 45/25 Parish Council Committees and Calendar

45/25.1 To agree to establish a Planning Committee

**Resolved:** To agree.

45/25.2 To agree Planning Committee terms of reference

**Resolved:** To agree terms of reference.

45/25.3 To appoint Planning Committee members

**Resolved:** To appoint Cllr C Adams, Cllr I Davis, Cllr M Groom, Cllr M Humphray, Cllr S Noyes, Cllr S Philipsborn and Cllr M Sullivan to the Planning Committee.

45/25.4 To agree to establish a Finance and Governance Committee

**Resolved:** To agree.

45/25.5 To agree Finance and Governance terms of reference

**Resolved:** To agree terms of reference.

45/25.6 To appoint Finance and Governance Committee members

**Resolved:** To appoint Cllr H Brabazon, Cllr I Davis, Cllr M Groom, Cllr P Kenny and Cllr G Stoddart-Stones to the Finance and Governance Committee.

45/25.7 To agree to establish an Environment and Neighbourhood Committee

**Resolved:** To agree.

45/25.8 To agree Environment and Neighbourhood Committee terms of reference

**Resolved:** To agree terms of reference.

45/25.9 To appoint Environment and Neighbourhood Committee members

**Resolved:** To appoint Cllr C Adams, Cllr M Humphray, Cllr S Noyes, Cllr S Philipsborn, Cllr G Stoddart-Stones and Cllr M Sullivan to the Environment and Neighbourhood Committee.

45/25.10 To agree to establish a Steyne Park Regeneration Committee

**Resolved:** To agree.

45/25.11 To agree Steyne Park Regeneration Committee terms of reference

**Resolved:** To agree terms of reference.

M.C.H.



45/25.12 To appoint Steyne Park Regeneration Committee members

**Resolved:** To appoint Cllr C Adams, Cllr H Brabazon, Cllr P Kenny and Cllr S Noyes to the Steyne Park Regeneration Committee.

45/25.13 To agree schedule of Council and Committee meetings 2025/26

**Resolved:** To agree schedule with minor adjustments.

#### 46/25 Representatives on Outside Bodies

To appoint Council Representatives to outside bodies for 2025/26 and to note representatives assigned to informal groups.

a) Village Hall Management Committee (1 x Member)

**Resolved:** Cllr I Davis

b) Waste Forum (IoW waste services) (1 x Member)

**No meeting.**

c) Environment and Sustainability IoWC (1 x Member)

**Resolved:** Cllr M Sullivan

d) Bembridge Harbour Advisory Group (1 x Member)

**Resolved:** Cllr M Groom

e) IWALC (1 x Member)

**Resolved:** Cllr S Philipsborn

f) Friendship Circle (1 x Trustee)

**Resolved:** Cllr M Sullivan

g) BYCC (3 x Trustees)

**Resolved:** Cllr C Adams, Cllr H Brabazon and Cllr S Noyes.

#### 47/25 Co-Option

47/25.1 To review and adopt Co-Option Policy for 2025/26.

**Resolved:** To adopt Co-Option Policy for 2025/26

47/25.2 To agree to begin co-option process to fill current vacancies

**Resolved:** To agree to begin process

47/25.3 To elect members of the co-option panel

**Resolved:** To elect Cllr C Adams, Cllr H Brabazon and Cllr M Humphray.

*M. E. G.*



#### 48/25 Finance

48/25.1 To receive and approve transaction list - £266,733.52 receipts and £21,064.70 payments up to 29<sup>th</sup> April 2025.

**Resolved: To receive and approve.**

48/25.2 To approve and sign Bank Reconciliations as at 29th April 2025.

**Resolved: To approve.**

48/25.3 To receive and agree 2025/26 budget including revised reserves as recommended by Finance and Governance Committee.

**Resolved: To receive and agree.**

Meeting closed: 7:59pm

Date of next meeting: 18<sup>th</sup> June 2025

Signed:

M. [Redacted Signature]

Date:

18/6/25