



# BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,  
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN  
Tel: 01983 874160 Email: clerk@bembridgepc.org.uk

**MINUTES** of the meeting of the PARISH COUNCIL held at 7pm on 20<sup>th</sup> November 2024 in the VILLAGE HALL.

Officer in attendance: Mark Rochell, Clerk and RFO to the Council

21<sup>st</sup> November 2024

Councillors in attendance: Cllr L White (Chair), Cllr C Adams, Cllr H Brabazon, Cllr I Davis, Cllr M Groom, Cllr M Humphray, Cllr P Kenny, Cllr S Noyes, Cllr G Stoddart-Stones, Cllr M Sullivan.

Public Forum: No Members of the public were in attendance.

## Minutes

### 118/24 Apologies for Absence

To receive and accept apologies for absence.

**Resolved:** To accept apologies for absence from Cllr S Philipsborn.

### 119/24 Declarations of Interest

To receive and record declarations of interest.

**None Received**

### 120/24 Minutes of the previous meeting of the Council

To receive and adopt the minutes of the previous Parish Council meeting.

**Received and adopted.**

### 121/24 Chair's Report

To receive report from Chair.

**Received**

### 122/24 Finance

122/24.1 To receive and approve transaction list - £7,553.61 receipts and £17,242.90 payments – up to 31<sup>st</sup> October 2024.

**Received and approved**

122/24.2 To approve and sign Bank Reconciliations as at 31<sup>st</sup> October 2024.

**Approved**

### 123/24 Reports from other authorities and Council Committees

To receive reports:

123/24.1 To receive report from the Clerk.

**Received**

123/24.2 To receive the report from our Isle of Wight Councillor – Joe Robertson.

**No report this month**



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123/24.3 To receive relevant updates from:

- Cllr Davies – Village Hall Management Committee
- Cllr Sullivan – IoWC Enviro & Sust, Waste Forum and Friendship Circle
- Cllr Groom – Bembridge Harbour Advisory Group
- Cllr White – IWALC
- Cllr Adams – BYCC Committee

**All relevant updates received.**

123/24.4 To receive relevant updates from Council Committees:

- Cllr Groom - Planning Committee
- Cllr Brabazon - Environment & Neighbourhood Committee.
- Cllr Stoddart-Stones – Finance & Governance Committee.

**All relevant updates received.**

## 124/24 Employment Policies

To review and adopt the following policies relating to employment:

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| 124/24.1. Dignity at Work Policy     | 124/24.2. Disciplinary Procedure |
| 124/24.3. Equal Opportunities Policy | 124/24.4. Grievance Policy       |
| 124/24.5. Training Policy            | 124/24.6. Whistleblowing Policy  |

**Reviewed and adopted with minor amendments.**

## 125/24 Transparency Policies

To review and adopt the following policies relating to transparency:

- |                                |                          |
|--------------------------------|--------------------------|
| 125/24.1. Accessibility Policy | 125/24.2. Privacy Notice |
| 125/24.3. Publication Scheme   |                          |

**Reviewed and adopted with minor amendments.**

## 126/24 General Polices

To review and adopt the following general policies:

- |                               |                                       |
|-------------------------------|---------------------------------------|
| 126/24.1. Biodiversity Policy | 126/24.2. Community Engagement Policy |
| 126/24.3. Co-Option Policy    | 126/24.4. Risk Management Policy      |

**Reviewed and adopted with minor amendments.**

## 127/24 Radar Speed Gun

Motion raised by Cllr C Adams for the Council to discuss and agree the purchase of a radar speed gun for traffic speed monitoring.

**Resolved:** To agree to purchase of Radar Speed Gun at a cost of approx. £220.00.



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## **128/24 Public Bin on new Embankment Road Right of Way**

To discuss and agree that the Parish Council take on the responsibility of providing and maintaining a public bin at one end of the new proposed right of way alongside Embankment Road.

**Resolved:** To agree to provision and maintenance of one public litter bin to be situated on new Right of Way alongside Embankment Road along old railway path.

## **129/24 Consultation on enabling remote attendance and proxy voting at local authority meetings**

To discuss and agree the Parish Council response to the consultation being carried out by the Ministry of Housing Communities & Local Government.

**Resolved:** For the Council to reply to consultation to confirm a general feeling that is against hybrid meetings except in exceptional circumstances and to be against allowing proxy voting.

## **130/24 Ryde Town Council – Information Support Service**

To receive and consider the request for partnership funding proposed by Ryde Town Council for an Information Support Service based in Ryde Library.

**Resolved:** For the Clerk to request further information on full costs and specifics of planned provision of scheme. To invite Ryde Clerk to attend the next meeting of the Council.

## **131/24 Local Government Services Pay Agreement**

To discuss and agree for the Parish Council to implement the pay award for all employees in the next available payroll.

**Resolved:** To agree to implement the LGA pay award for 2024/25 in the next available payroll.

## **132/24 Christmas closing hours for Parish Office.**

To discuss and agree the dates for the Parish Office to be closed over the Christmas period.

**Resolved:** To agree for the Parish Office Christmas closing dates to be for the two-week period covering Monday 23<sup>rd</sup> December 2024 to Friday 3<sup>rd</sup> January 2025.

Meeting Closed: 8:16pm

Date of next meeting: 18<sup>th</sup> December 2024

Signed:

Dated: