



BEMBRIDGE PARISH COUNCIL

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Clerk's Report to Environment & Neighbourhood Committee 5th November 2024

Matters arising from previous meeting:

RSPB Footpath – Mr A Holman will be able to update the committee on further progress at item 6.1 on the agenda, but the latest correspondence the Parish Office have had from Rights of Way is as follows:

'I have checked the completed deed, and it only requires one dog bin at the road end of the new footpath. We will be installing a public right of way metal post at that location, and I would suggest that you affix a dog bin to that post for your future management.'

We need to confirm at agenda item 6 that the Parish Council will provide and manage this new bin, the type of bin and agree a budget.

New items:

Christmas Star Competition – To be discussed at agenda item 7.

A poster has been produced by Debbie for the committee to approve.

The Committee need to agree categories, date of judging, date to announce the winners and prizes.

Will a venue for presentation be required? If so what date?

Annual Report – To be discussed at agenda item 8.

The 2024 Annual Report is to be produced mid-January 2025. Debbie is working on putting together all the information.

The budget that has been agreed by Full Council for the production and delivery of Annual Report is £2,000.00.

Currently rough costings for printing are:

1900 copies – 8 pages A4 booklet printed 130gsm silk stock = £740.00

1900 copies – 12 pages A4 booklet printed 130gsm silk stock = £1,035.00

Delivery:

2154 copies (being the Royal Mail figure for all residential properties in Bembridge) –

Priced on weight of 100-120gms per package = £374.37 plus VAT

The Committee need to discuss and agree the number of pages required, the number of copies to produce and the method and scope of distribution.

It has also been suggested that the Council may wish to hold a community photography competition inviting the winning entry to appear on the front cover of the Annual Report.

If the Committee wish to go ahead with the competition, then they should discuss a deadline for entries and any possible prize (in addition to gracing the front cover).

Village Map – To be discussed at agenda item 9.

Although this item has been discussed in the past, the office now has an example of a similar map produced by a neighbouring council and rough pricings, and so it was felt the Committee may wish to discuss this potential project further.

Heartbeat Wessex, Dragonfly Project and VE Day 80– To be discussed at agenda items 12, 13 and 14.

The office has recently received correspondence from Heartbeat Wessex, Paragon – Dragonfly Project and VE Day 80. I have included the correspondence here for the Committee's consideration at agenda items 12, 13 and 14.

Thank you,

Mark Rochell, Clerk/RFO Bembridge Parish Council.