



BEMBRIDGE PARISH COUNCIL

5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN
Tel: 01983 874160

Minutes of the MEETING of the Finance & Governance Committee held at 11:00am on Tuesday 24th September 2024 at the Bembridge Parish Office.

Officer in Attendance: Mark Rochell, Clerk and Responsible Financial Officer to the Council
25th September 2024

Committee Members in Attendance: Cllr Brabazon, Cllr I Davis, Cllr P Kenny, Cllr G Stoddart-Stones, Cllr L White

Public Forum: No members of the public were in attendance.

Minutes

1. **Apologies for Absence**

To receive apologies for absence.

Resolved: To accept apologies for absence from Cllr M Humphray.

2. **Declarations of Interest**

To receive declarations of pecuniary or other interests relating to items on agenda.

Cllr L White declared an interest in agenda item 5.1.

Resolved: To allow dispensation for Cllr L White to remain in Committee meeting for agenda item 5.1.

3. **Minutes of the Last Meeting**

To receive for approval minutes of the Finance & Governance Committee meeting held on 23rd July 2024.

Received and approved

4. **Lengthsmen's timesheets**

To note the Lengthsmen's timesheet spreadsheet.

Noted.

5. **Small Grant and Sponsorship Applications**

To review and agree the following applications for funding:

5.1. **Friendship Circle**

Resolved: To agree sponsorship of £2,000.00 for Friendship Circle Community Minibus.

5.2. **Royal British Legion Poppy Appeal**

Resolved: To agree donation of £100.00 to Royal British Legion.

5.3. **Life Education**

Resolved: To agree to small grant application for £155.00.

6. Staffing

6.1. To discuss and agree procedure for annual staff appraisals.

Resolved: To agree for appraisal panel to be comprised from the following Councillors – Council Chair (Cllr L White), Council Vice-Chair (Cllr P Kenny) and Finance and Governance Committee Chair (Cllr G Stoddart-Stones).
Appraisals to take place on 23rd and 30th October 2024.

6.2. To note that Mrs Debbie Glover has completed her 3-month probation period.

Noted.

Meeting Closed: 11:29am

DATE OF NEXT MEETING – Tues 22nd October 11:00am

Signed:

Dated:

DRAFT