



BEMBRIDGE PARISH COUNCIL

The Clerk to the Council,
5 Foreland Road, Bembridge, Isle of Wight, PO35 5XN

Tel: 01983 874160 Email: clerk@bembridgepc.org.uk

Hire of Steyne Park Football Pitches and Changing Facilities

By hiring Steyne Park pitch and changing room facilities you are entering an agreement with Bembridge Parish Council which is subject to terms and conditions. Any breach of these terms and conditions may result in the withdrawal of this agreement and refusal of any future hirings. Receipt of the signed declaration and indemnity below shall be regarded as your acceptance of these terms and conditions.

Person or persons signing these conditions, who must be 18 years of age or over, shall be deemed to be the hirer/club as well as the club or other body or organisation on whose behalf the booking is made and will be jointly and severally liable to Bembridge Parish Council for the payment of the hiring fees and charges and for strict observance of these conditions of hire.

1. Football pitches managed by Bembridge Parish Council will be available from beginning of August until end of April although allowances will be made for season overruns.
2. The Council will carry out initial line marking and grass cutting of pitches at the start of the season and will arrange for additional over marking and cutting as necessary through the season subject to adverse weather.
3. The fees for the upcoming current season are listed in the Hiring Charges Document. Bookings will be accepted on a first come first served basis.
4. Charges for ad hoc friendly matches are listed in the hiring charges document and are for 3 hours per slot. Payment must be made at least 7 days before use. A refund will only be given if the Council receive 3 days' notice, or the pitch is deemed unplayable on the day.
5. Bembridge Parish Council reserves the right to cancel a match at any time.
6. The hire charge for a full season will be invoiced in 2 instalments.
The first of 60% of the total cost on 1st November and the second of the remaining 40% on 1st January. Payment must be made within 21 days of these dates.
7. Bembridge Parish Council reserves the right to ask for full payments in advance for seasonal hire from clubs/organisations that have not paid previous accounts by the due dates.
8. The changing facilities will be equipped with the items listed below with a replacement cost as detailed:
 - a) 24 plastic net hooks per pitch (£20.00)
 - b) 1 broom, dustpan and brush, mop and bucket and bin per changing room (£15.00)If any items listed are missing or damaged the club/organisation will be liable for the cost of replacement.
9. Please ensure there is no litter or equipment (apart from Goal posts) left on the pitches after matches.
10. Any damage to the changing rooms resulting in the need for repairs, deep cleaning or the replenishment of the contents of the fire extinguishers will be passed on in full to the users. A deposit of £200 per club hiring the pitch/changing rooms must be paid upon application. This will be held on account to cover any cleaning/damage repairs. At the end of the season this will be returned.
11. If the replacement of equipment or damage needing repair cannot be attributed to one club/organisation and no-one admits responsibility, then the costs will be split between the club/organisations that used the facilities between weekly inspections.
12. Poor Weather Inspections - Bembridge Parish Council will inspect the pitches before any scheduled games to ensure the pitch is playable. The council will confirm by email if the



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pitches are unplayable. If weather conditions deteriorate on the day of play it is the decision of the referee if the game should be played.

13. Bembridge Parish Council will not under any circumstances accept responsibility or liability for:
 - a) Any damage to, theft or loss of property of articles placed or left on Bembridge Parish Council property
 - b) Any accident or injury suffered by any participant or bystander using our facilities during or arising from the hiring unless as a direct result of negligence by Bembridge Parish Council.
 - c) Any matches played on pitches which have not been booked through Bembridge Parish Council.
14. Keys: These can be obtained from the Parish Council Office: 5 Foreland Road 01983 874160. Keys must not be loaned to other teams. Please do not make any copies. Keys must be returned to Bembridge Parish Council after the last game of the season.
15. Please note that:
 - a. Any use of site equipment is used at the club/organisations own risk.
 - b. the plastic net hooks supplied are used to fasten the nets to the goal posts and not sticky tape to prevent paint being stripped off the goal posts.
 - c. No glass bottles are brought into the changing facilities or on to the playing fields.
16. After each game, each team must ensure that:
 - a) the facilities are left in a clean and tidy condition, including sweeping out and mopping. This includes both home and away and the referee's facilities.
 - b) all lights, showers, taps etc. are switched off.
 - c) the facility is locked up (we recommend you do this whilst playing too).
 - d) any equipment is put away tidily and not left lying around. Equipment may only be stored by clubs with permission in the equipment store in the toilet block. Insurance for this is the club's responsibility.
 - e) All football boots are removed before entering the facilities and under no circumstances are they washed off in the showers, hand basins or toilet facilities.
 - g) All rubbish is to be placed in the rubbish bins provided.
 - h) If any problem is found upon use of the facilities it is reported to Bembridge Parish Council on 01983 874160.
17. Hirers should arrange for suitable first aid equipment and telephone access to be available.
18. Please be considerate to local residents and other users of Steyne Park. Keep noise and inconvenience to a minimum. Any reported incidents of anti-social behaviour or foul language will be taken seriously and may lead to the cancellation of this agreement.
19. Where a club/organisation shares a home ground it is the club/organisation or league fixtures secretaries' responsibility to ensure that sufficient pitches are available. Any duplication of home fixtures must be resolved by the relevant league or club/organisation.
20. All clubs/teams must submit their fixture list at least 1 month in advance of the start of the season to the Parish Council Office.
21. Clubs are reminded that due to part 1 of the Health Act 2006, there is a no smoking policy.
22. All clubs must be insured for public liability to a sum of not less than £5,000,000 (five million pounds). This is to ensure that Bembridge Parish Council is indemnified against all third-party claims. It is the club/organisations responsibility to effect and maintain adequate insurance cover and must produce satisfactory evidence of such cover on request.



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DECLARATION & INDEMNITY

I hereby agree to the conditions to which the hiring of Steyne Park Pitches and Changing Room Facilities is granted. I declare that our club/organisation herein referred to is insured against third party risks in accordance with condition 21.

Signature. Sam Mackett

Name Sam Mackett

Position.... Organiser of charity football match

Club/Organisation.. charity match for Mountbatten hospice

Date 11/07/2024

STEYNE PARK PITCH & CHANGING ROOM RESERVATION FORM

Name of Club: Alabaster Charity football match

League & Division: N/A

This application is for Full Season ☐
One off or Friendly game Yes ☐

Number of teams	Adult	Junior (U16)
	2	

CONTACT DETAILS

Name of Club Secretary or other contact:	Sam Mackett	Name of Club treasurer:	
Address	██████████ ██████████ Isle of Wight ██████████		
Telephone No:			
Mobile No:	██████████		
Email:			



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The club/organisation agrees that it has received a copy of the terms and conditions of hire for pitches and changing room facilities at Steyne Park.

The club/organisation applies for the use of the facilities requested on the dates listed in the clubs' fixtures.

Signed: Sam mackett on behalf of: Alabaster all star charity match

Date: 11/07/2024

Please return this form to:
Bembridge Parish Council,
5 Foreland Road, Bembridge, PO35 5XN